



University of Colorado

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System Staff Council

May 14, 2013

1:00 – 3:00 p.m.

1800 Grant Street, Denver Conference Room

Meeting Minutes

Attending:

Judy Anderson, University Counsel
Leo Balaban, Office of Information Security
Darren Chavez, Academic Affairs
Jim Dages, Payroll and Benefit Services
Tracy Hooker, Human Resources
Lexie Kelly, University Treasurer
Debbie Martin, Internal Audit
David Pierce, University Controller
Teena Shepperson-Turner, Risk Management
Nancy Sicalides-Tucker, Payroll and Benefit Services
Tricia Strating, Employee and Information Services
Lisa Vallad, University Controller

Absent:

Lisa Carr, University Information Systems
David Poticha, Technology Transfer

Guests Attending:

Stephanie Ball, Risk Management
Amanda Ulrey, University Relations
Leonard Dinegar, Vice President
Dan Montez, Office of Policy and Efficiency

Approval of the Agenda

Moved by Lisa Vallad, *seconded* by David Pierce to approve the May 14, 2013 agenda. The motion passed unanimously.

Approval of Previous Months' Minutes

Moved by Nancy Sicalides-Tucker, *seconded* by Lisa Vallad to approve the March 12, 2013 minutes as amended to correct two spelling errors. The motion passed with 9 in favor, 0 against, and 1 abstention.

Moved by Nancy Sicalides-Tucker, *seconded* by Leo Balaban to approve the April 9, 2013 minutes. The motion passed with 8 in favor, 0 opposed and 2 abstentions.

Guest speakers: VP Leonard Dinegar, Office of the President and Dan Montez, Office of Policy and Efficiency

Dan Montez and Leonard Dinegar provided an update on the President's Task Force on Efficiency survey that was conducted in early 2013. The preliminary survey results indicate that most areas of system administration have shown improvement, but areas that continue to need improvement include communication, implementing IT systems and the training that goes with it, and the difficult hiring process. VP Dinegar indicated they have received positive feedback from the campuses that system administration is listening to their concerns.

Treasurer's Report – Lexie Kelly

All expenses for the staff appreciation event have been recorded and the event came in under budget. There is approximately \$650 budgeted for the planning retreat in June.

If any money leftover at the end of the fiscal year was donated, could SSC vote on where to donate it? The council agreed to further discuss the issue of donating excess money at the June retreat.

Chair's Report – Debbie Martin

Debbie had nothing new to report since she has been unable to meet with VP Dinegar.

UCSC Update – Tricia Strating

Tricia Strating reported that the UCSC all council meeting was held on April 14 at the Lawrence Street Center in Denver. Service Excellence Awards were given to awardees from each campus. Jay Dedrick and Cathy Beuten from system administration provided an update on the state of communications channels for CU employees and John McDermott gave a presentation on motivating and engaging employees. The 2013-14 officers for UCSC will be: Chair – Deserae Frisk (Denver), Immediate Past Chair – Carla Ho-a (Boulder), Vice Chair – Erin Foster (Boulder), Treasurer – Ida Dilwood (UCCS). The next meeting will be on May 23 via video conference.

Tricia also updated the SSC on an email exchange between UCSC members concerning the upcoming Board of Regents meeting to vote on a search committee waiver for the new Executive Vice President position for the CU Foundation. SSC discussed their concerns that a staff representative would not be allowed to have a voice in the hiring decision for this executive position.

Communications Committee – Tricia Strating

No report.

Events Committee – Debbie Martin

Debbie Martin reported that the staff appreciation event in April went well and that we are still planning to possibly co-host a Rockies baseball game with the Office of the President.

Outreach Committee – David Pierce

David Pierce reported that the Roll out the Barrels Food Drive seemed to be a success and that he would send an email summarizing the results as soon as he hears back from Metro CareRing.

OPE Grant Street Working Group – Nancy Sicalides-Tucker

Nancy Sicalides-Tucker reported that the Grant Street Working Group and subcommittees continue to meet and are making progress on many of the recommendations.

Lisa Vallad encouraged everyone to participate in the weekly CU Walks program during the lunch hour. This activity began as a recommendation from the Grant Street Working Group.

PERA and HR Update – Tracy Hooker

Tracy Hooker reported on the following Administrative Policy Statements that are scheduled to take effect on July 1, 2013:

- APS 5054 – Hiring Working Retirees into Staff Positions: The goal of this APS is to get campuses to streamline how retirees come back to work and for how long. The draft policy includes restrictions for both PERA and CU Optional Retirement Plan retirees. SSC members expressed concern that the policy allows working retiree positions to be reviewed after 12 months, which could lead to some working retirees remaining at CU for many years with no defined time limit. Tracy noted that the APS can be reviewed again in the near future.
- APS 5024 - Tuition Assistance Benefit – The APS was revised to allow dependents to use the benefit for graduate-level courses. If approved, this APS would be effective July 1, for the Fall 2013 semester.

Leo Balaban asked if system administration is working to develop an official transition process to cycle out working retirees. Tracy will look into how this is being addressed and will discuss any updates at the retreat.

New Business:

Darren Chavez announced that he was asked by Faculty Council Chair Melinda Piket-May to serve as the staff representative to the Faculty Council. Debbie Martin will look into whether there needs to be a formal nomination and vote with UCSC members.

The following items will be discussed further at the June planning retreat:

- Tracy Hooker: Transition process for cycling-out working retirees
- Nancy Sicalides-Tucker: Process for sending flyers and other system administration communications
- All: Process for donating excess SSC funds at the end of the fiscal year
- All: Streamline the student employee of the semester award – how to address multiple nominations, follow a similar standardized process. Look at the possibility of setting up a committee to choose winner.
- Jill Pollock (or representative from the Trust): Can we get debit cards for flexible health spending accounts?
- Jill Pollock: How are the new CU health plan benefits decided?
- Jill Pollock: Why doesn't CU offer a 529 College Savings Plan option?

The meeting was adjourned 3:04pm